**Group1 - Project Meeting Minutes 1**

**Project Name: CARBON EMISSIONS: ISSUANCES VS RETIREMENTS**

**Date and Time of the meeting: Thursday, 12 May, 2023, time: 1:00 pm – 4:00 pm**

**Location of the meeting: 1 riverside drive R1005**

**Attendees: Chinmay Chamoli, Yashu Bhati, Nahush Krishna, Jenson Puthenpeedikayin Jacob**

**Agenda Items: Project completion status update, Request for external project**

Agenda Item 1

* Discussed the project status with the professor. Explained all aspects starting from project motivation to the the results group 1 obtained for Issuances and retirements. Updated the status and informed Prof. Manjari Maheshwari that the team had completed the data analytics aspect of the project and that the team was looking to work on a different project with the professor’s permission.
* Prof. Manjari Maheshwari observed that data analytics part of the project was complete and that keeping the application development part for the fourth semester was not effective utilization of semester 4 capstone and asked the group for further suggestions.

Agenda Item 2

* The group Requested the professor for an external project if available. Or if Prof. Manjari Maheshwari had any project topics in mind. She informed the team that there was a project sponsor that she had previously worked with and would help the group with an external project after having a discussion with the sponsor.
* Scheduled a meeting on Monday, 15 May 2023 between 9:30 am to 10:30 am with the project sponsor to discuss the requirement and analyze whether the group would understand what was required and be ready to work on the project.

Assign all the action items/tasks on Planner tool

**Any additional Notes: Added prof. Umair Durrani to the meeting since he would be taking over as the professor in charge of the group after 6 weeks.**

**Next Meeting date and time: Thursday, 18 May, 2023, time: 1:00 pm – 4:00 pm**